



LOS GATOS MONTE/SERENO POLICE DEPARTMENT

110 E. MAIN STREET, LOS GATOS, CA 95030

Phone: (408)354-5257

RESIDENTIAL PARKING - POLICIES & PROCEDURES

If you are a resident of one of the **DESIGNATED RESIDENTIAL PARKING DISTRICTS** listed below which was authorized by Town Resolutions, then you are entitled to Residential Parking Permits for vehicles registered to your residence address. Permits allow you to park at any time in your designated area and **exclusively** during the hours indicated below.

- **ALMOND GROVE** permit only from 6:00 p.m. to 9:00 a.m. daily and all day Sunday
- **BROADWAY** permit valid from 9:00 a.m. to 6:00 p.m. Monday - Friday. (not exclusive)
- **EDELEN/UNIVERSITY** permit only 6:00 p.m. to 9:00 a.m. daily (100 block Edelen valid 24 hours daily).
- **BELLA VISTA** permit valid 9:00 a.m. to 6:00 p.m. Monday - Friday (not exclusive)
- **JACKSON** permit only between 6:00 p.m. to 9:00 a.m. daily and all day Sunday
- **EAST MAIN** permits valid from 7:00 a.m. to 4 p.m. Monday - Friday (not exclusive)
- **LEROY** permit only between 9:00 a.m. and 6:00 p.m. daily.
- **OLIVE** permit only 24 hours daily.

PROOF OF RESIDENCY and VEHICLE REGISTRATION IS REQUIRED.

1. Vehicle registration (copy) for each vehicle registered to the permit holder.
 2. Valid California drivers license registered to the parking district address.
 3. If tenant, a completed **Verification Form**, verifying your residency at the parking district address and a completed **Cancellation Form** canceling any prior renter, both from Owner or Agent.
 4. Proof of ownership document or deed if vehicle is new, registration is not current or you are a property owner not residing at the residence.
- You may register no more than four (4) vehicles per address.
 - There is a \$25.00 (twenty-five dollar) annual charge per vehicle for parking permits.
 - If you ADD or DELETE a vehicle you must complete a **Vehicle Change form**.
 - Permits are registered to a vehicle. Permits may not be transferred to any other vehicle for any reason. If a vehicle is replaced, the permit on the vehicle that is sold becomes void. Return the invalid permit and a new permit will be issued for the replacement vehicle for a \$10.00 (ten) dollar fee.
 - **You are entitled to (2) complimentary visitor passes per residence with the purchase of your primary permit.**
 - Property owners, who do not reside at their property in the permit area, may purchase one permit for \$25.00. Proof of ownership is required.
 - A \$25.00 (twenty five dollar) fee will be charged to replace lost permits. Damaged permits will be replaced for a \$10.00 (ten) dollar fee, **if damaged permits are returned**.
 - Visitor passes are for temporary use only and are not valid for permanent parking.
 - Permit forms are available at the Los Gatos/Monte Sereno Police Department, 110 E. Main St., Los Gatos. Renewals may be mailed to Los Gatos/Monte Sereno Police Dept., P.O. Box 973, Los Gatos, CA 95031. Office hours are 8:00 a.m. to 5:00 p.m. Monday thru Friday excluding holidays.

PERMIT MUST BE PLACED on the LEFT REAR BUMPER or the LOWER LEFT CORNER OF THE REAR WINDOW. VISITOR HANG TAGS and "Special Event" permits MUST BE PLACED ON THE REAR VIEW MIRROR (printed side toward windshield)

Permit is only valid in the district for which it is issued. If you move to another parking district you must re-apply and receive a new permit at \$25.00 (twenty-five dollars) each.

"Special Event" permits are available at a non refundable fee of \$5.00 (five dollars) for the first permit and \$1.00 (one dollar) for each additional and are valid only for the date issued and the specific district on the permit.

It is your responsibility that both your vehicle and guest vehicles have valid permits THAT ARE VISIBLY DISPLAYED.